



# FP7 Amendment Guide : Principles and main novelties

*DRAFT DOCUMENT*

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**FP7 AMENDMENTS: DRAFT DOCUMENT**





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# Principles

- Continuity with main lines of FP6 policy
- Exchange of letters
- Coordinator requests amendments on behalf of the consortium
- For addition/withdrawal tacit approval after 45 days (not 42)
- Model Letters to be used



# Main Novelties: Procedure (1)

- Coordinator can accept on behalf of the Consortium an amendment proposed by the Commission
- One single amendment procedure: exchange of letters
  - One letter from the Consortium
  - One letter from the Commission
- Possibility for the Commission to make a counter-proposal to the Consortium request (no need for the Consortium to resubmit a request)



## Main Novelties: Procedure (2)

- Tacit rejection: after 45 days, the absence of response is in principle considered a rejection
- Entry into force of the Amendment: on the date of the last signature (either that of the Commission or that of the Coordinator)
- No obligation to submit the amendment request by registered mail like in FP6; However, it is important to use means that can prove the day of receipt of the request



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# Main Novelties: Contents

- Universal transfer or rights and obligations:  
No need for individual amendment request
- Partial transfer of rights and obligations:  
Individual amendments still required
- Termination at the initiative of the Consortium should include all relevant reports and deliverables at the time of the Consortium request (art. II.36.6)



## Main Novelties: Information Letters

- Information letters **to be used in case of:**
  - Universal transfer of rights & obligations
  - Change of legal name or details
  - Change of FP7 legal status (i.e. SME which is no longer an SME) and mistake in indirect cost calculation
- Information letters: **advantages:**
  - Directly from the beneficiary to the Commission
  - One letter per beneficiary not per GA
  - Signature of Contact person enough



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## Main Novelties: Information Letters(2)

- URF validates & informs Administration & Finance Units
- Administration & Finance Units inform Other GA Coordinators