

Workshop on negotiation, unique registration, PIC, LEAR...

**Meeting of legal and financial NCPs,
22-23 January 2008**

Some figures (2007)

- | **Calls published 57, with > 6 bln budget**
- | **Proposals submitted: > 26.000**
- | **Evaluation sessions: 63, 6700 evaluators involved**
- | **Negotiations opened for > 1000 projects**

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EPSS

- | **Has survived the rush**
- | **No major changes planned in 2008**
- | **Exception: introduction of PIC in spring 2008**
- | **Longer term (2009?): integration of (new) EPSS into participant portal**

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NEF – presence and future

- Currently: initial version, no “intelligence” in the forms, no upload of annexes
- Next versions (gradual improvements): “intelligent” forms, upload of annexes, separate access for coordinator and partners, addition of “B forms” (work packages, deliverables etc.)
- Future (2009 earliest): Integration of EPSS and NEF and... under Participant Portal

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NEF Technical assistance

- | Tel: +32 2 29 87288
- | E-mail: ec-fp7-it-helpdesk@ec.europa.eu


For questions on NEF functionalities, not on contents of negotiation (this is task of project officer)

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IT DEMO



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Unique registration of legal entities (PDM-URF) - advantages

- | No more checking of legal status at each and every grant negotiation – delivery of data and supporting documents only once
- | Direct view by participants on the data stored about them at any moment
- | One central person in each legal entity dealing with the issue (no longer the scientists in each individual project)
- | Always up-to-date overview for administrations of participants on involvement in FP7 grants


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Unique registration of legal entities (PDM-URF) - acronyms

- | PDM-URF = Participant Data Management Module – Unique Registration Facility
- | PIC = Participant Identification Code
- | LEAR = Legal Entity Appointed Representative


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Unique registration of legal entities (PDM-URF) – current state


- | Established (rudimentarily) as a service: central validation team assigns label “FP7 validated”, central data base (currently still two)
- | Next steps: consolidation into one data base (PDM-URF); assignment of PICs (Participant Identification Codes); Identification of LEARs (Legal Entity Authorised Representatives);
- | Mid-term (second half of 2008): Integration of PDM-URF in Participant Portal (Online access for LEARs to check and change registered data)



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Nomination of LEARs


- | Letter to central administration (copy to known contacts) asking for appointment
- | After reception of nomination, sending of e-mail with login and password for access to the online system
- | Letters to be sent in batches, starting with 250 biggest participants in February/March; before summer 2008 to all 4000+ entities already FP7 validated



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Assignment of PICs


- è One unique PIC per legal entity (i.e. no PIC for faculties, departments, sub-institutes...)
- è Assignment in batches, starting with 250 biggest participants in February/March; before summer 2008 to all 4000+ entities already FP7 validated
- è **Example:** (seven digits plus two check digits)
999997930 CENTRE NATIONAL DE LA RECHERCHE SCIENTIFIQUE (CNRS)



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PIC in EPSS (Spring 2008)

- | PIC field (currently blocked) will be activated
- | When PIC is inserted, legal entity information in A2.1 and A2.2 forms will be uploaded from URF and fields become read-only
- | PIC will be propagated to the next steps (evaluation, negotiation, grant...)
- | Submission without PIC will stay possible


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PIC in NEF (Spring 2008)

- | PIC field (currently blocked) will be activated
- | PICs inserted in EPSS will be transferred to NEF, legal entity information in A2.1 and A2.2 forms will be uploaded from URF and fields become read-only
- | Participants not yet having a PIC during negotiation have to request legal entity validation via URF (outside NEF)
- | No signature of grant agreement without validation of legal entity and PIC
- | Third parties covered by special clause 10 will also need PIC (unités mixte de recherche...)


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Classification of legal entities

Basis: definitions in legal basis (Financial Regulation, FP7 rules for participation, COM definition of SME...)

?	Natural person
?	Legal person
?	Non-profit
?	Research organisation
?	Public body
?	International organisation
?	International organisation of European interest
?	Higher or secondary education establishment
?	Enterprise
?	SME
?	Other


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DEMO