



EUROPEAN
COMMISSION

Community Research

FP7 legal and guidance documents – state of affairs

-

GPFs and NEF

NCP meeting

8 October 2007



FP7 Legal basis (Council, Parliament)

- **FP7 EC (1982/2006/EC) and FP7 Euratom (2006/870/Euratom) – 18.12.2006**
- **Rules for participation EC (1906/2006/EC) and Euratom (1908/2006/Euratom) – 18/19.12.2006**
- **5 + 2 Specific Programmes – 19.12.2006**



FP7 legal documents for implementation (COM decision)

- **Rules for submission and evaluation of proposals (C/2007/1390) – 30.3.07; ERC version (C/2007/2286) – 6.6.07**
- **Model grant agreements - April 07**
- **Rules on verification of existence, legal status, financial and operational capacity (C/2007/2466) – 13.6.07**
- **Decision on ICPC lump sums (C/2007/2287) 4.6.07**
- **Decisions on establishment of the guarantee funds (C/2007/3571-2) – 30.7.07**
- **Decision on implementation modalities of the guarantee fund - pending**



Guidance documents

- **Guides for applicants – January 07**
- **Negotiation guidance notes – June 07**
- **Guide to financial issues – April 07**
- **IPR guide – April 07**
- **Consortium agreement checklist - April 07**
- **Guidance notes on certificates on methodology – July 07**
- **Reporting guidelines – November 07**



NEF – what is it?

- **Replacing CPF editor of FP6**
- **Online, web-based, no download of special software (similar to EPSS)**
- **Collecting administrative and financial data during negotiation, for preparing grant agreement**
- **Interaction between project officer and coordinator**
- **Interim situation: NEF and GPF editor in use in parallel; soon: all use NEF**



NEF – process

- 1) Letter starting negotiation**
- 2) NEF preloaded with data from proposal forms**
- 3) Project officer opens negotiation and first negotiation session in NEF – e-mail to coordinator with login and access key**
- 4) Coordinator completes/changes data and submits (first session closes)**
- 5) Project officer analyses data, comments and opens next session (if necessary), new access key sent to coordinator**
- 6) Points 4) and 5) repeated until final version of GPFs agreed**
- 7) Project officer closes negotiation in NEF**
- 8) Coordinator prints final version of GPFs (pdf export), collects signatures and sends to COM**



NEF – current status and outlook

- **Currently: initial release, limited “intelligence”, some bug fixing necessary, no upload of annexes**
- **Next releases (gradual upgrade): “intelligent” forms, upload of annexes, separate access for coordinator and partners...**
- **Future (2009 earliest): Merge of EPSS and NEF into one system, integration in participant portal**



NEF technical help - IT Helpdesk

- **Tel: +32 2 29 87288**
- **E-mail: ec-fp7-it-helpdesk@ec.europa.eu**

For questions related to technical problems using the NEF system (for contents of negotiation: project officer)



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IT DEMO

